

NIGERIA-UK GOLFING ASSOCIATION



CONSTITUTION

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Article I–Name

This Association shall be known as the Nigeria-UK Golfing Association, hereinafter referred to as NUGA. NUGA will operate as a non-registered Society/Association. Any changes to the status of the association must be approved by members in a general meeting.

Article II–Objectives

NUGA is a golf Association with the following objectives:

1. To stimulate interest in golf by bringing together - golfers desirous of forming a golfing organization.
2. To encourage and support young players who may wish to become recreational or professional golfers.
3. To support various charities through monthly events and - activities and make monetary donations to charities as decided by the executive committee.
4. To provide recreational, competitive, educational and social activities in a golfing environment.
5. To promote and foster among the members a closer bond and fraternity for their joint and mutual benefit.
6. To promote and conserve the best interests and true spirit of the game of golf as embodied in its ancient and honourable traditions.
7. To provide an authoritative body to govern and conduct competitions and maintain a system of handicapping to the members, which is acceptable to other golf clubs, societies and organisations.
8. To arrange and participate in team matches against other societies and clubs.

Article III–Ruling Body

NUGA is bound by and agrees to be governed by the rules of golf and amateur status as laid down and from time to time regulated by both the Royal and Ancient Golf Club of St. Andrews (R & A) and the USGA.

Article IV–Membership

Section 1–Eligibility and Numbers

There shall be at least 10 members with a maximum membership of 200. Memberships in NUGA are for individuals and membership is not non-transferable

Membership of NUGA is split into five classes: -

1. Full (F),
 2. Honorary (H) or Life (L),
 3. Associate (A)
 4. Social (S)
 5. Junior (J).
-
1. Full Membership – To be eligible for full membership a member must have:
 - a. Two (2) NUGA members act as reference
 - b. Participated in at least two (2) NUGA competitions in a fiscal year (January – December)
 - c. Paid all relevant subscriptions and membership fees in FULL
 - d. Full membership conferred on them at a NUGA meeting after fulfilling a-c above

2. Honorary or Life Membership - Honorary (H) Member is a deserving member nominated and announced by the NUGA Board of Directors for one year renewable term. Life (L) Member is also a deserving member, appropriately nominated and approved by members at a NUGA Annual General Meeting (AGM)
 - a. Honorary or Life members have their membership fees waived.
 - b. Members will still have to pay the relevant dues when participating in NUGA event
3. Associate Membership - Associate Members are friends of NUGA members who want to be associated with NUGA, but do not as yet meet the conditions for membership. Associate members shall pay non-members/guest fees for NUGA competitions.
 - a. Until granted full membership, Associate members shall pay Non-members dues for NUGA competitions or as determined by the Executive Committee
4. Junior Membership shall be open to all 8 to 18 year olds in full time education. Junior Members shall be (boys/ girls) between ages 8 and 18 who want to be associated with NUGA.
 - a. Until granted full membership, Junior members shall pay Non-members dues for NUGA competitions or as determined by the Executive Committee

Section 2–Membership and Fiscal Year

NUGA members must register or renew their membership annually. Membership is valid for a calendar year: 1st January – 31st December. Renewal of membership is completed by paying the annual membership fee.

The fiscal year for the Association will be from 1st January to 31st December.

Section 3–Membership Procedure

To become a Member of NUGA, a person shall make an application in a form prescribed by the Board of Directors to be delivered to the General Secretary, or other person or committee as designated by the Board of Directors, who shall approve or reject the application after considering the applicant's suitability for membership in accordance with criteria prescribed by the Board of Directors.

The official membership process begins with the applicant submitting the NUGA application form and membership dues. Acceptance by the applicant of the "Welcome to NUGA" letter, merchandise and Association's Constitution are mutual acknowledgement of official membership of NUGA.

Section 4–Honorary Membership

The Board of Directors may confer honorary memberships upon those whom they feel have contributed to the advancement of NUGA or golf in general. The unanimous affirmative vote of the Board shall be required to approve such action. Any member(s) granted such honours shall be declared to the next AGM along with any citations the Board of Directors may wish to present. Honorary membership shall be effective for one fiscal year but must be subject to renewal year on year.

Life membership which is also honorary, may be offered to any member(s) proposed at any NUGA general meeting and receiving two-third majority vote of membership (F, H, L) present, as long as that number is greater than majority of full members (F, H and L).

Section 5–Fees

- a) All fees will be determined by the Executive Committee in January and communicated to members. Such fees include one-off joining fee and annual membership fee. Where a member does not pay his/her annual membership fee for any given year, that member would assume a non-active membership status for that year.
- b) Non-active members who can only participate in monthly events as guests subject to paying the appropriate guest fees.
- c) Non-active membership status is valid for one year only after which NUGA membership shall be withdrawn.
- d) A member will become liable for the competition fee once a timesheet place is requested, regardless of subsequent problem which cause unavailability. A member who cannot fulfil a commitment should give earliest possible notice to any member of the executive committee who will attempt to obtain a replacement. The President and members of the Executive committee shall have their annual subscription (but not event/competition fee) waived.
- e) A Competition Fee shall be charged to all Association members regardless of the Association’s affiliation. In the case where NUGA members are also members of the golf club where the outing is being staged (i.e. green fees are not required), a fee will be charged to that member for taking part in the outing. The Executives shall decide the amount of this fee.

Article V–The Organisation

1. The management of the Association is made up of the Board of Directors and the Executive Committee:
 - a. Board of Directors: The Board of Directors is responsible for the strategic and long term goals of the Association
 - b. Executive Committee: The Executive Committee is responsible for the day-to-day running of the Association.
2. Special committees may be set up by the Board of Directors and Executive Committee as appropriate and consistent with their respective duties as defined by this constitution
 - a. From the NUGA membership, persons who have at least three (3) current continuous memberships may be elected to serve on Special Committees

Article VI–The Board of Directors

Section 1 – Composition

The Board of Directors shall consist of NUGA members as follows:

- a) The President (Chairman of the Board)
- b) The last four past captains
- c) Two ex-officio officers
- d) Current Captain (Secretary to the Board)
- e) Current General Secretary

Section 2 – Eligibility

- a) Two active NUGA members shall fill the two ex-officio officer positions at the discretion of the President.
- b) This nomination must be supported by at least one other member of the Board of Directors. A member appointed by the President shall fill any vacancy that may occur on the Board of Directors.
- c) The appointed members should serve until the next election of Association's Officers.
- d) The profile of the ex-officio member shall be as follows:
 - I. Full member of NUGA
 - II. Has been a consecutive member of NUGA for no less than 3 years
 - III. Attends at least 3 NUGA golfing events in a year
 - IV. Be an active playing golfer for at least 3 of the last 10 years
 - V. Must have served or currently serves NUGA in a special committee

Section 3 - Duties

- a) Members of the Board of Directors are also known as the Association's Officers.
- b) The Board of Directors shall exercise all powers of management of the Association and has the strategic role of setting long and short term objectives of the Association.
- c) The Board of Directors (through the President) shall exclusively be responsible for NUGA disciplinary matters. Except (for expediency purposes) in the case of breaking of NUGA event or course rules, where powers for disciplinary action(s) is delegated to the Captain (on the recommendation of the Competitions Secretary).

This delegated powers is in any case restricted only to applied penalty strokes (maximum penalty strokes is unlimited) on the result of the particular event. No Association Officers shall unilaterally/ jointly take disciplinary actions which are in excess of the recommended applied penalty rules. The position of the Board of Directors on all disciplinary issues is un-contestable and final.
- d) The Board of Directors shall appoint a President from amongst the board members when there is a formally declared vacancy. To declare the position of the President vacant, the other members of the Board of Directors, shall put the vacancy issue to a vote, the result of the vote is agreed through a simple majority of Officers forming a quorum for the meeting with the incumbent Captain exercising a veto if there is a tie.
- e) The Board of Directors shall meet subject to the call of the President, or at the call of no less than one-third of the members of the Board.
- f) Board of Directors shall recommend (with justification) for Members approval, the appointment of NUGA Patrons (Maximum 3 in number, each on up to 2 year renewable tenure). NUGA Patrons shall be keen Golfers within the golfing world or persons of impeccable high standing, holding positions that can help NUGA further its mission and stated objectives.
- g)
- h) The Board of Directors shall meet at such times and places as they may select and a majority of the Board shall constitute a quorum at any meeting. Decisions will be made on the basis of a simple majority of those present at the meeting.
- i) In preparation for the next general election of Association Officers, to
 - I. Appoint a committee of two judges to serve as Electoral Officers and
 - II. Announce for the aforementioned election dispensation which Executive Committee position is to be zoned for NUGA Lady Membership. This zoning shall not deter any Lady members from contesting for any other posts. If there are no Lady members interested in the zoned position, contestants shall then be called for from the membership

Article VII–The President

Section 1 – Eligibility

- a) All members of the Board of Directors with the exception of the current Captain and General Secretary are eligible candidates for the post of the President.
- b) The Presidency is recommended for a maximum of two (2) concurrent terms, with each term being three (3) years. At the end of each term of a serving President (i.e. every 3 years), or when there is a vacancy (due to the resignation or otherwise of a serving President), the Board of Directors shall formally meet, to appoint a new President or ratify the next concurrent term of a serving President.
- c) The position of the President shall not be declared vacant, unless a serving President is constitutionally time barred or through resignation or death or if the serving President is in breach of Article VII.

Section 2 - Duties

- a) Preside over all meetings of the Board of Directors and exercise a veto when necessary. In the absence of the President, the other members of the Board of Directors shall by a simple majority of Officers forming a quorum for the meeting nominate a chairperson to preside over the meeting, with the Captain exercising a veto if there is a tie.
- b) In the absence of the Captain (who is the official Secretary to the Board of Directors) and the General Secretary (who is the assistant official Secretary to the Board of Directors) for any board meeting, nominate another member of the Board to serve as Secretary for the particular meeting only
- c) Be the Ambassador of NUGA to relevant external organisations in the UK and Nigeria
- d) Be one of the three Association Officers with the power to sign cheques for the Association's bank account.
- e) Appoint and announce (to the membership) an Auditor annually AND at the end of the tenure of office of the Financial Secretary to audit NUGA financial records, kept with the Financial Secretary. The Auditor must submit a written report of this audit within 60 days of his/her appointment. Following which this report must be presented to the general membership at the next membership meeting.
- f) To advise the Board (and lead the Board to seek members approval) on who to appoint as a Patron of NUGA in line with NUGA constitution.
- g) Should the President be unable to complete his term of office (on written resignation, members ratified impeachment or death), the other members of the Board of Directors, shall by a simple majority of Officers forming a quorum for the meeting nominate one of its members, with the Captain exercising a veto if there is a tie. Such appointed officer should serve until the next election of Association Officers. In the event of this situation, the Chairperson of the Competitions committee shall be required to join the Board of Directors to bring the Board to its full strength. Such secondment shall hold till the next election of Association Officers.

Article VIII-- Executive Committee

Section 1 – Eligibility

To be eligible for election as executive officer, candidate(s): -

- a) Must have been a Full member of NUGA for at least 12 months,
- b) Should not have been found guilty by a disciplinary committee in the last 12 months or currently facing a disciplinary committee
- c) And must have participated in at least 8 of NUGA events in the current year.

All members (excluding associates and juniors) are eligible to vote on NUGA matters after 30 days of becoming a registered NUGA member

Section 2 - Duties

The Executive Committee is responsible for the day-to-day activities of the Association. The specific duties of each member of the Executive Committee are as follows:

Captain

- a) Shall serve as the Chief executive and Administrative Officer of NUGA, presiding at all meetings of the general membership.
- b) Appoint all committees and their chairperson
- c) Serve as the Secretary of the Board of Directors and record minutes of Board of Directors meetings
- d) Determine and publish an annual diary of NUGA events (including 2 mid-week special event competitions and Members' dinner), event dates and venues through an appropriate medium. NUGA events to be published shall include but not limited to 2 mid-week special event competitions, 2 events outside of the South-east of England and a Members dinner)
- e) Co-ordinate and liaise with NUGA event sponsors and recommend a diary of event sponsors for Board of Directors approval.
- f) Co-ordinate and liaise with charitable organisations to be supported by NUGA and recommend a diary of such organisations for Board of Directors approval.
- g) Be one of the three Association's Officers with the power to sign cheques for the Association's bank account.
- h) Arrange in conjunction with others, an appropriate publicity tool/medium (e.g. Website) for NUGA
- i) Working with other NUGA Officers, co-ordinate the affairs of NUGA
- j) Other roles as agreed by other members of the Board of Directors and the Membership.
- k) At the end of his tenure, the Captain shall prepare a Lessons Learnt /Tenure Achievement document, which shall serve as a handing-over statement on how NUGA operations and due processes can continue to be improved
- l) At the end of the Captain's term of office, the Captain shall join the Board of Directors as one of the four (4) Past Captains.
- m) Non-attendance of four (4) consecutive NUGA events or two (2) duly convened consecutive membership meetings shall be allowed only if there are mitigating circumstances and the Captain has made adequate arrangements for the role to be seamlessly executed leading up to and during the event like using sub-committees. Otherwise, this would constitute grounds for institution of removal from office

(except supported by a medical certificate or supported by all members of the Board of Directors).

General Secretary

- a) Serve as the Secretary at all general membership meetings and record minutes of these meetings. While serving as presiding officer at a membership meeting, can nominate another executive committee member to serve as Secretary for that meeting.
- b) Serve as the Assistant Secretary of the Board of Directors
- a) Deputises and supports the captain in all assignments and tasks delegated by the captain.
- b) Serve and Secretary at all Membership and Executive team meetings
- c) Responsible for managing and the upkeep the NUGA Website, Facebook, Twitter and other electronic media
- d) Lead on the management of NUGA overall membership database in line with applicable data protection act.
- e) Cannot be a signatory to sign cheques for the Association's bank account
- f) Working with other NUGA Officers, co-ordinate the affairs of NUGA
- g) Other roles as agreed with the Captain for other members of the Board of Directors and the Membership.
- h) Non-attendance of four (4) consecutive NUGA events or two (2) duly convened consecutive membership meetings shall be allowed only if there are mitigating circumstances and the General Secretary has made adequate arrangements for the role to be seamlessly executed leading up to and during the event like using sub-committees. Otherwise, this would constitute grounds for institution of removal from office (except supported by a medical certificate or supported by all members of the Board of Directors).
- i) Serve as Administrator and respond to all mails, correspondence and general administrative duties

Financial Secretary

- a) Lead on the management of NUGA funds. Shall handle all monies for NUGA; Keep itemised accounting of all financial transactions
- b) Liaise with the Competitions Secretary that the appropriate and timely fees and dues are demanded and collected from members as indicated in the Membership Register
- c) Prepare and circulate a budget for the financial year and present to members at the March event
- d) Prepare quarterly accounts (Income and Expenditure Statement, Balance Sheet and Cash Flow), compare the results to budget and explain all deviations and actions proposed to mitigate adverse variances.
- e) Keep a satisfactory Register of Members by Membership Class
- f) Collect payments for fees, event dues and sponsorship fees from any appropriate benefactors
- g) Make payments to NUGA event venue management and appropriate charitable organisations being sponsored by NUGA
- h) Prepare and Present every six months the Year to Date Income and Expenditure Statement and NUGA Statement of Cash Position to the Membership. In all cases, the above Statements must be prepared at the end of the Financial Secretary term of office.
- i) The above Statements shall be audited each year and at the end of the Financial Secretary's tenure of office, by an Auditor appointed by the President.
- j) Co-operate and liaise with the appointed Auditor

- k) Must be a signatory to all cheques, in addition to being one of the three Association's Officers with the power to sign cheques for the Association's bank account.
- l) Working with other NUGA Officers, co-ordinate the affairs of NUGA
- m) Other roles as agreed by other members of the Board of Directors and the Membership.
- n) Non-attendance of four (4) consecutive NUGA events or three (3) duly convened consecutive membership meetings shall be allowed only if there are mitigating circumstances and the Financial Secretary has made adequate arrangements for the role to be seamlessly executed leading up to and during the event like using sub-committees. Otherwise, this would constitute grounds for institution of removal from office (except supported by a medical certificate or supported by all members of the Board of Directors).

Competitions Secretary

- a) Lead on the management of NUGA competition membership database in line with applicable data protection act.
- b) Responsible for all the rules and regulations within which NUGA operates, including those used for competitions, including when tournaments shall be played using summer or winter rules in line with event venue rules
- c) Shall determine and issue current NUGA tournament handicaps, based on principles set-up by the Competitions committee
- d) Post and maintain the scoring records and Statistics for the Membership
- e) Working with other NUGA Officers, co-ordinate the affairs of NUGA
- f) Other roles as agreed by other members of the Board of Directors and the Membership.
- g) Non-attendance of four (4) consecutive NUGA events or three (3) duly convened consecutive membership meetings shall be allowed only if there are mitigating circumstances and the Competitions Secretary has made adequate arrangements for the role to be seamlessly executed leading up to and during the event like using sub-committees. Otherwise, this would constitute grounds for institution of removal from office (except supported by a medical certificate or supported by all members of the Board of Directors).

Social and Publicity Secretary

- a) Responsible for conducting all NUGA events as published by the Captain on an efficient and timely basis. Duties, which may include but not, limited to; Reservation of Courses, arrangement for payment of event fees, obtaining event prizes and certificates as appropriate.
- b) Publicity surrounding events and event days through an appropriate medium
- c) Draw up the programme for each event day, including the Independence Day event and associated supply and delivery of refreshments
- d) Arrange an annual NUGA Dinner and Dance (for Members and their Spouses only)
- e) Working with other NUGA Officers, co-ordinate the affairs of NUGA
- f) Other roles as agreed by other members of the Board of Directors and the Membership.
- g) Non- attendance of four (4) consecutive NUGA events or three (3) duly convened consecutive membership meetings shall be allowed only if there are mitigating circumstances and the Social and Publicity Secretary has made adequate arrangements for the role to be seamlessly executed leading up to and during the event like using sub-committees. Otherwise, this would constitute grounds for institution of removal from office (except supported by a medical certificate or supported by all members of the Board of Directors).

Article IX–Election and Term of Officers

All Association Officers (with the exception of the President and the Past Captains on the Board of Directors) shall be elected for a one-year term, with a maximum two (2) year continuous tenure. Nominations will be gathered from the membership and votes will be taken at the Association's annual meeting or via email¹. Proxy voting at the meeting is not allowed since absent members can vote via email. Voting shall be by written ballot and those names receiving the greatest number of votes cast shall be declared to be elected.

The Board shall appoint a committee of two judges (“the electoral committee”) who are not members of the Board or candidates for election to supervise the election. The Electoral Committee is a NUGA ad-hoc committee; convene to conduct one election (though committee members may be re-nominated for similar roles in subsequent events).

Apart from normal electoral duties, the committee is responsible to ensure that a) contestants are bona-fide Honorary or Full NUGA members and b) Votes are cast by bona-fide registered NUGA membership.

Article X–Meetings

Section 1–General Meetings

There shall be at least two general meeting per year, one of which may also be used for election of officers if such an election is due in that year. The Board of Directors shall determine the dates for the general meetings.

Section 2–Special Meetings

The Board of Directors shall provide for the holding of such other meetings as may be deemed necessary or desirable and they shall call special meetings upon written petition signed by not less than 10% of the membership.

Section 3–Voting

Any proposals concerning the Association’s activities approved by a simple majority vote of the members present at a meeting, which has a quorum, shall be adopted. Any action may lawfully be taken by the officers upon a simple majority vote of the members present at a meeting.

Section 4–Agenda

Any member may place before a meeting any matter relating to the affairs or objectives of this Association. The matter must however be seconded by a Member present at the meeting, before the issue can debated or voted on.

Section 5–Quorum

A legal quorum at any meeting shall be 25% of members present in person. Each member in good standing shall be entitled to one vote.

A majority of the Officers shall constitute a quorum at any meeting of the Board of Directors.

Section 6–Notice of Meetings

The posting of a suitable notice (either in writing or E-mailing), four (4) weeks in advance shall be considered to be adequate notice to all members for any NUGA meeting, except described as a “special meeting” where the required “notice of meeting” may be shorter. (In any case not less than 2 weeks)

Article XI–Responsibility

Section 1–General

NUGA shall accept no responsibility for injuries sustained by membership during any activity directly or indirectly related to this organization. Members are advised to make their own personal insurance arrangements.

Section 2–Events and Calendar

1. NUGA shall organise monthly golfing events at various golf courses in the UK. At least two (2) of these events shall be held outside of the South-East of England
2. The events calendar shall be decided by the executive committee for the relevant year.
3. Only active members of NUGA can win trophies at any of the monthly events
4. Active members are members who have renewed their annual subscription for the relevant year or members who have paid the full membership fee for the relevant year
5. Non-active members, guests and friends of NUGA would compete for a Guest Trophy or Prize as decided by the executive committee for the relevant year.

Section 3–Dress Regulations

All members and their guests must be mindful of the standard of dress required by NUGA whilst on the premises of an event venue. Participation in NUGA Golf events will usually entail wearing smart casual golf wear prior to playing, and correct shoes. No jeans, and collar-less shirts of any kind is allowed, whilst on the course, irrespective of event venue local rules. Once returning to the clubhouse for the after event ceremony or pleasantries, local event venue rules apply.

At all Mid-Week event and monthly competition post event dinners, minimum dress code every member attending those functions shall consist of smart casual jacket on trousers (no jeans) for men and a similar smart casual wear for ladies.

At all General Meetings, every member attending those functions must have appropriate NUGA dress code. (Navy Blue or Black Jacket and appropriate dress attire for ladies with the NUGA Badge on a left hand pocket is compulsory).

A Jacket/Tie (Men) and evening dress (Ladies) is compulsory for the President’s Day and Captain’s Day dinner. While a full formal attire is compulsory at the Independence Day event/dinner.

The Captain can enforce a fine where there is a breach of the dress code at any NUGA events or meetings.

Article XII–Impeachment of Officers

Section 1–Procedure

No Association Officers shall be impeached or removed from office until a full and complete hearing has been made by the Board of Directors (All hearing must be completed in less than six months period from impeachment notice letter date). The Board Member and NUGA membership shall be given no less than fourteen (14) days written notice of the intention to impeach and remove from office the said Officer. Such notice shall be made in writing by post and by e-mail to the membership.

Section 2–Voting Requirements to Impeach

A two-thirds vote of all members (F, M, L,) present and voting at such meeting where impeachment proceeding have been brought before the membership shall be required for the purpose of removing an Officer from his position.

Article XIII–Resignation and Expulsion of Members

Section A–Resignation

Irrespective of the fact that NUGA membership is for a renewable one fiscal year term, any member could resign from NUGA at any time. Resignations should be in writing by post or e-mail directly to the Executive Committee c/o the Captain. Once received the Financial Secretary (or any other assign Executive Committee member), will establish whether there are any outstanding payables due from/to the affected member. Every reasonable effort shall be made by the Financial Secretary to give a financial status clear-up to any affected member. The resignation shall be announced to the Board of Directors and Membership following the receipt of the resignation notification, in order to make the situation widely known and stop Membership privileges to the Resigned or Expelled Member.

Section B–Expulsion/ Temporary Suspension of Members

Section 1–Just Cause

No member shall be expelled or temporarily suspended, except for failure to comply with NUGA Constitution and Bye-Laws or conduct bringing discredit to NUGA, its members or the game of golf.

Section 2–Right of Hearing

No member shall be expelled or temporarily suspended, except at a general meeting of members and only after the Board of Directors has made a full and complete hearing. The Board of Directors shall contact the member in question so that all sides have adequate time to present their case to the Board of Director hearing. The Board of Directors may hear the complaints or appoint and delegate its powers on such issues to a committee of at least three (3) Members as the committee for the particular hearing

Section 3–Procedure

In an expulsion situation: Upon recommendation by the Board of Directors, written notice by e-mail of at least fourteen (14) days prior to the general membership meeting at which the expulsion recommendation will be considered. A majority vote of the membership present and voting at the said meeting shall be necessary to expel the member.

To temporarily suspend: The decision of the Board of Directors duly announced to the membership is final.

Article XIV–Amendments

Any proposed amendment or addition to this constitution must be submitted in writing to the President. It shall then be read aloud at one meeting and shall be voted upon at the next meeting. The proposal shall be passed by an affirmative vote of at least two-thirds majority of members present at a general meeting before being adopted.

Article XV–Dissolution

Only upon a majority vote of two thirds or more of the total membership may this organization be dissolved. Upon dissolution, the outstanding Net Assets of the organization shall be given to nominated Charity/Charities. This decision shall be made by a simple majority of the Members present at a meeting which has a quorum.

Article XVI–Discipline

(The President and Captain in council shall constitute a committee to review any gross misconduct or indiscipline cases or cases that bring the game of golf into disrepute)

a) Cheating on the Golf Course/Breaking of NUGA event rule/ local course rules:-

The Competitions Secretary to recommend to the Captain, the Penalty Strokes to deduct (Penalty is restricted to the result of the particular event). In the case where the Competitions Secretary is implicated, the Captain in consultation with any other Association Officer available shall decide the penalty.

If on the recommendation of the Competitions Secretary, the offence is considered significant, then the Competitions Secretary and the Captain shall refer the disciplinary action to the Board of Directors for the formal NUGA disciplinary due process to be followed.

b) Member would be deemed to be indiscipline where:-

A formal complaint in writing is made to any member of the Board of Directors detailing that:

1. A member is verbally abusive or aggressive to other members or guest of NUGA.
2. A member has clearly been found to be grossly cheating on the golf course and the Penalty point system has been found insufficient for the particular offence.
3. A member has behaved in a manner that brings the name of NUGA to disrepute
4. A member has been reported by other members for any offence(s) deemed to be of disgrace to NUGA

Disciplinary Actions (as decided by the Board of Directors due process as detailed within Articles. XII and XIII)

1. Suspension from NUGA events
2. Disqualification from a number of events and the commencement date for serving the disqualification
3. Temporary suspension from membership (including NUGA office) and the commencement date of the temporary suspension

Article XVII–Local Rules and Conduct at Events

1. All members shall observe all local rules of the golf club where NUGA event/ meeting is taking place
2. Appropriate golfing attire should be worn at all events
3. All members shall be liable for any actions that bring the game of golf into disrepute
4. Maximum Golf handicaps for NUGA events are at 24 (for Men) and 28 (for Ladies)
5. NUGA will only adjust handicap to reflect an improvement of the handicap. No handicap will be increased once already determined
6. The Captain and Competitions Secretary may enforce a two stroke penalty for any player who misses their tee time provided this is stated in the e-mail notification sent prior to the commencement of the event
7. All players shall be required to mark their balls to avoid any speculation of cheating
8. Only paid-up NUGA members can win trophies at any event
9. There will be a guest trophy for non-paid up members(deemed non-active NUGA members), guests and friends of NUGA
10. All monies for every event must be paid into the NUGA bank account prior to the day of the event.

-----**END**-----